



APPLICATION FOR EMPLOYMENT

QUALIFIED APPLICANTS RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT DISCRIMINATION BECAUSE OF SEX, MARITAL STATUS, RACE, COLOR, CREED, NATIONAL ORIGIN, AGE OR THE PRESENCE OF A DISABILITY.

CONDITIONS OF EMPLOYMENT ARE STATED AT THE END OF THIS FORM. PLEASE READ CAREFULLY BEFORE YOU SIGN THIS APPLICATION. FALSE STATEMENTS ON THIS APPLICATION FORM SHALL BE CONSIDERED REASON FOR TERMINATION.

Name _____ Date: _____
Last First Initial

Present Address _____ () _____
Street City State Zip Phone No. Phone No.

Present Address _____
Street City State

Position or type of employment desired: _____

Available for: Full Time _____ Part Time _____ Temporary _____ Date Available: _____

Rate of Pay Expected: _____ Social Security Number _____

Why would you like to work in building materials retailing? _____

Why are you interested in working with Bailey Lumber & Supply Co. _____

Please describe what type of work you like best: _____

PLEASE COMPLETE THE FOLLOWING PAGES

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation? Yes No

If necessary, can you work evenings and/or weekends? Yes No

Do you possess a valid driver's license? Yes No

License Number: _____

Do you have a CDL? Yes No

Have you been convicted of a felony in the last 7 years? Yes No

EDUCATION

	School Name and Address	Dates Attended				Major Subject	Graduate? ~ Yes ~ No Give Degree
		From		To			
		Mo.	Yr.	Mo.	Yr.		
High School							
College							
College							
Graduate							
Business Trade, Other							

Do you plan further education? _____
If yes, please explain _____

Please comment about your abilities, interests, training or special qualifications which will assist us in suitable placement: _____

SKILLS:

CASH REGISTER _____ TYPING-WPM _____ DATE ENTRY _____ WORD PROCESSING _____
TEN KEY BY TOUCH _____

OTHER: _____

PLEASE COMPLETE THE FOLLOWING PAGES

EMPLOYMENT HISTORY - List previous employers (10 years) starting with most recent
(Attach separate sheet if necessary)

COMPANY NAME & ADDRESS: _____
Employed: From _____ To _____ Salary: Start _____ Last _____ Position: Start _____ Last _____
Name & Title of Immediate Supervisor : _____ Phone _____
Main Duties: _____

Reason for leaving: _____

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PLEASE COMPLETE THE FOLLOWING PAGES

PLEASE NOTE: Applicant agrees to the following conditions of employment:

If hired, I will receive a copy of the Bailey Lumber & Supply co. Employee Handbook and agree to fully and completely read it. I understand that neither this handbook nor any other communication by a management representative is intended to, in any way, create a contract of permanent employment for a specified period of time. I further understand that my employment can be terminated at any time, with or without cause, and with or without notice, at the option of either the company or myself. I swear all statements in this application are true and correct. If any information is false, it will be cause for termination. I understand employment is contingent upon verification of identity to work in the United States.

If a conditional job offer is extended to me, I will be required to submit to a drug and alcohol test, within 24 hours after being notified. Bailey Lumber & Supply Co. actively and proudly promotes a Safe, Drug and Alcohol free workplace. As a condition of employment all employees are subject to random drug and alcohol testing, post accident drug and alcohol testing and reasonable suspicion drug and alcohol testing.

I hereby authorize Bailey Lumber & Supply Inc. to solicit information regarding my credit history and previous employment. I release all parties and persons connected with such solicitation from all claims, liabilities, and damages for any reason arising out of the furnishing of such information.

Signature of Applicant _____ Date: _____